

UNIVERSITY OF ST ANDREWS

SPECIAL COLLECTIONS VISITING SCHOLARSHIP PROGRAMME

Terms and Conditions and Further Particulars

1. This programme will be open to advanced scholars from within and/or outside the world university community. Most applicants will be either established scholars or postgraduate students engaged in research for which St Andrews holds essential materials.
2. The scholarship will last for a period of between two and eight weeks.
3. The candidate should propose a period most convenient for their own schedule between 1 June and 31 August.
4. The visiting scholarship will cover the cost of transportation to and from St Andrews and a subvention towards accommodation costs. The cost of transportation will be reimbursed on arrival.
5. Accommodation will be provided in University in the David Russell Apartments. The cost of this will be paid directly by the University, which will also make all necessary arrangements for residency.
6. Any scholarship holder wishing to make their own accommodation arrangements is free to do so. In this case they will receive a contribution towards cost equivalent to the rent payable in the allocated university accommodation. These costs would be reimbursed at the conclusion of the visit.
7. The total financial support provided by St Andrews will generally not exceed £1,500 (inclusive of accommodation costs paid directly by the university).
8. All visiting scholars should make appropriate arrangements for health insurance, if required. Visitors from the European Economic Area (EEA) can access reduced cost or, sometimes, free healthcare for necessary medical treatment during their visit if they can show a valid European Healthcare Insurance Card (EHIC).

Application procedure

Candidates should submit an application on the attached form which should be forwarded electronically to Professor Andrew Pettegree, admp@st-andrews.ac.uk. The closing date for applications is **28 February 2014**.

They should attach a outline CV (no more than 2 pages of A4). They should ask their referee to write directly to Professor Pettegree, also at the above address.

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APPLICATION FORM

Name of CANDIDATE:

E-mail address:

Contact address

Telephone number:

Proposed Start date of visit:

Proposed end date of visit:

REFEREE

Please provide below the name and details of your referee (you should ask them to forward a letter of recommendation to Professor Andrew Pettegree, admp@st-andrews.ac.uk, by the closing date for applications)

Name of referee:

Position:

Address:

Email:

Please state (no more than 500 words) your reasons for applying for this scholarship. Reference should be made to the collections likely to be consulted during your stay.

Signed:

Date: